

# Courtyard Taipei

## Hotel Accommodation Reservation Card

### *The 9<sup>th</sup> International Conference on Nanophotonics*

**March 21<sup>th</sup> – March 25<sup>th</sup>, 2016**

Reservations can be made by completing this form and returning it by fax to **Reservations Department, Tel: 886 2 6615 6560, Fax: 886 2 2654 6566 or email: cy.reservation@courtyardtaipei.com by the deadline of Tuesday, March 1<sup>st</sup> 2016**. All reservations at the special group rate are confirmed at the time of booking subject to availability, advance booking is recommended. Courtyard Taipei will send a written confirmation upon receipt of this completed form. Courtyard Taipei is built on top of the Taipei Nangang Metro, High Speed Rail and Taipei Train Station, making it quick and simple to travel around Taipei City being just four stops away from Taipei's Landmark 101.

Name Mr / Ms / Mrs  
 (Circle one) Last / Family Name \_\_\_\_\_ First Name \_\_\_\_\_

Title \_\_\_\_\_ Company \_\_\_\_\_

Telephone \_\_\_\_\_ Facsimile \_\_\_\_\_  
 Country code/ Area code/ Tel# \_\_\_\_\_ Country code/ Area code/ Tel# \_\_\_\_\_

Email Address \_\_\_\_\_

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

**TYPE OF ROOM :**

	<input type="checkbox"/> <b>Single /</b>	<input type="checkbox"/> <b>Double Occupancy</b>	<b>2016 Published Rate</b>
[ ] Superior Room(11 Pin/36 Sqm)	NT\$5,800+15.5%	/ NT\$6,400 +15.5%	NT\$12,000+15.5% / NT\$12,600+15.5%

**ROOM PREFERENCE:**

[ ] 1 KING BED [ ] 2 TWIN BEDS

**Terms & Condition:**

- Above room rates are subject to 15.5% service charge and government tax per room per night.
- The above room rates are inclusive of basic wireless internet connection and American buffet breakfast at one for single occupancy and two for double occupancy, served at Sunrise Restaurant (Lobby Floor). Additional breakfast is available through Room Service or at Sunrise Restaurant where International Buffet Breakfast is served, priced at NT\$600 + 10% service charge per person per day.
- Room preference requirement is subject to room availability upon check-in.
- Cancellations received after **18:00 pm, Tuesday, March 1<sup>st</sup> 2016**, late cancellation fee of one night's charge will apply.
- Kindly noted that hotel official check-in time is 15:00 and check-out time is 12 noon.
- Effective 11 January 2009, hotel will comply with government's anti-smoking law. All rooms will be NON-Smoking in the Hotel.

**TAIPEI TAOYUAN INT'L AIRPORT TRANSPORT SERVICES: (Rate is subject to change without further notice)**

Arrival Flight/Time: \_\_\_\_\_ Departure Flight/Time: \_\_\_\_\_

[ ] Limousine at NT\$2,800 per car per trip from Taipei Taoyuan International Airport to the hotel.

[ ] Guest own arrangement.

**Other option: Public Airport Bus -TBA.**

**I will guarantee my reservation with: (please be advised that reservation will only be confirmed given the following information.)**

[ ] VISA [ ] Master Card [ ] American Express [ ] JCB [ ] Diners Club

Credit Card No. \_\_\_\_\_ Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>FOR HOTEL USE ONLY</b>	<b>FA3</b>	<b>CONFIRMATION #:</b>	_____
<b>CONFIRMATION ROOM TYPE:</b>	_____	<b>CONFIRMED BY:</b>	_____
<b>REMARK:</b>	_____	<b>DATE:</b>	_____